Out of the Past – Into the Future

2016 REPORT TO STATE - DELEGATION EVENT PLAN

DATE:     February 6, 2016          TIME: 7:00 am to 12 Noon      LOCATION: Austin, Texas

WHO:     All 19 councils in Texas are invited to participate. The method of participation is the
         formation of a delegation. Because of space limitations at the hotel and at the Capitol, and
         time constraints, the size of each delegation is restricted to a maximum of 25 youth and
         adults. Your official Report to State Delegation is limited to six youth, including your
         council’s youth representative. His/her primary task is to deliver your council’s official report
         at the designated report location. Only these six members will be allowed on the floor of the
         House of Representatives. The other Scouts and adults in your delegation will be able to sit
         in the gallery area of the House of Representatives. However, additional youth may be
         allowed to join them on the Chamber floor space permitting. Please understand this is a
         report to a state official, not necessarily the Governor. Delegates are youth only.

PURPOSE:  A report to Texas on Scouting’s achievements from each council in Texas.

COST:     Capitol Area Council is proud to serve as host for the Report to State for 67 years. Your
         delegate fees are needed to keep this event successful for our current Scouts and for future
         generations of Scouts.

         Each youth and adult pays a $35 delegate fee. Each participant will receive the hotel
         breakfast, commemorative Report to State patch, and a limited edition Report to State Cap
         by paying their delegate fee. Additional patches are $10 each. A digital official group photo
         will be emailed to the delegation leader to distribute to the youth and adults.
         (Thank you for understanding the high cost for this event. Due to rising prices the
         actual costs CAC will pay for each delegate will be $34.35)

         Please encourage patch sales among your delegation. The patch sales help offset the
         estimated $10,000 in expenses for hosting the event. Delegate Expenses for the hotel
         breakfast, pictures, patches, hats, and Capital building rental. Patch sales also help fund
         $30,000 in parade expenses which include hard costs from City of Austin, Austin Police
         Department, Capital DPS Officers, Traffic Control Plan and Barricade Services.
SCHEDULE:
7:00 a.m.  Check in @ Breakfast Gathering
Stephen F. Austin Hotel, 701 Congress Ave. Austin
8:00 a.m.  Breakfast & Program
8:30 a.m.  Line up for Parade
9:00 a.m.  Parade ‘Steps Off’
9:30 a.m.  Delegates Tour Capitol Grounds
10:00 a.m. Spirit Rally for all Parade Participants! (South Steps of Capitol)
10:30 a.m. Group Photo for official RTS Delegates (East Steps of Capitol)
           In the event of inclement weather, the photo will be moved to inside the Capitol Rotunda.
10:45 a.m. Enter East, North and South Security Doors. The 6 designated Youth Delegates proceed immediately to the House Chamber doors on the 2nd floor. Other members of the delegation proceed to the House Gallery on the 3rd floor.
11:00 a.m. House Chamber opens for Delegates
11:15 a.m. Report to State Begins
12:00 a.m. Report to State Concludes (Approximate Time)

Communication:
Communication is the key to a successful Report to State. All communication will be through the council delegation leader and/or council staff advisor. It is of most importance that the delegation registration and payment are returned to the Capitol Area Council by January 8, 2016 so that adequate time is allowed for last-minute event communication.

ACCOMMODATIONS:  Options for your delegation to choose from

Lost Pines Scout Reservation:  LPSR is located approximately 35 miles from downtown Austin. Please bring your own tents and camping gear. Reservations must be made with the Capitol Area Council prior to arrival and no fees are charged to Council RTS Delegations for use of LPSR on Report to State weekend.

Several state and county parks are also available to camp out in the area. We encourage you to research those options if you want to camp outdoors.

If members of your delegation’s Charter Organization is a church, you might consider checking to see if an affiliate in Austin has facilities where you can stay.

Other facilities that offer overnight sleepovers to Scouts and merit badge opportunities include:
  Pioneer Farms, pioneerfarmsaustin@gmail.com, (512) 837-1215

Other venues will be added as we become aware of them.

OTHER COUNCIL ATTENDANCE:
Those attending the Report to State from your council other than the official delegation are encouraged to participate in the parade. The breakfast and photographs are limited to official council delegations only. Reservations for those other than the official delegation need to be attached to your council delegation reservation form, and identified as non-delegates. We can only accept delegate reservations submitted by your council office. Please note that because of the limited time, only council delegates with passes will be permitted at the photo session.
YOUR SPOKESMAN:

Your council youth representative, selected from your delegation, will need to be prepared to give your council’s delegation service report at the Report to State Ceremony. The report must be concise (no more than 1 minute) but informative. Please select one or two items that have been an important service accomplishment in your council during the previous year. Good examples to report on include Scouting for Food drives and other community oriented service projects. Human event stories are just as important as large numerical figures. The emphasis of your report is the importance of Scouting and its impact on youth in your council rather than record-breaking figures or camping statistics.

TO BETTER HOST YOUR DELEGATION:

- Official Report to State registration information is enclosed.
- Registration for the RTS Delegation and payment must be made at: http://bsacac.doubleknot.com/event/delegate-registration-2016/1796548
- All reservations need to be submitted to the Capitol Area Council by January 8, 2016.
- All costs are prepaid as per the online reservation instructions.

CONTACT INFORMATION:

Delegation leaders with questions should contact Rick Denison, Director of Support Services, at Capitol Area Council (512) 617-8627.

THINGS TO DO WHILE IN AUSTIN

As the State Capital, there are many opportunities to visit and see local historical and points, including:

- The Texas Capitol
- The Texas Supreme Court Building
- The Governor’s Mansion
- The LBJ Presidential Library
- The Museum of Natural Science at UT
- The Bob Bullock Texas State History Museum
- The Center for Mexican-American Cultural Arts
- The George Washington Carver Museum and Cultural Center
- The Texas Military Forces Museum at the Texas National Guard’s Camp Mabry
- Pioneer Farms
- The Austin Aquarium
- The Thinkery, and
- The BSA Capitol Area Council Scout Shop for all your Scouting needs!

We encourage you to make this visit to our State’s Capital a memorable, educational and inspiring trip. We also encourage you to contact those sites in advance to arrange for group rates for your delegation.

We look forward to seeing you on February 6, 2016 on the Ann Richards—Congress Street Bridge!